



Find What You Need on UCEA CONNECT

There are three places you can find documents on UCEA CONNECT:

1. The site-wide UCEA FILE LIBRARY, located at the left-hand column of every UCEA CONNECT page
2. In group file libraries, located on UCEA Group pages
3. On a member's personal page if a member has added documents and/or links to his or her personal file library.

UCEA File Library

Did you know that UCEA Conference Presentations are now easier to find?

Move your mouse to UCEA FILE LIBRARY, and a menu will appear. Select CONFERENCE PRESENTATIONS. Then you will be able to choose to download presentations from the 2009 Annual Conference, Marketing Seminar, and Workforce Forum.

Another new section in the UCEA FILE LIBRARY is the AWARDS PROGRAM library. Here you can find out more about the UCEA awards programs and winners.

A frequently asked question is "Where do I download past survey summaries?" There is now a section called SURVEY SUMMARIES in the file library. Take the time to peruse the file library to find these and other documents of interest to you and your institution.

Making the Most of Group Pages

As UCEA CONNECT has evolved, the management of group file libraries has shifted directly to Regions, Communities of Practice and other subgroups. A Group Admin can now add files to a group's file library. Therefore, if you are looking for presentations from a Regional Conference, visit your region's home page and look for the group's File Library in the menu labeled More In This Group. Some groups post meeting minutes, agendas, and other documents of interest to group members

Group pages can contain useful information for members, including a list of group officers under Group Reps, announcements of Upcoming Events, a directory of members, photos, and other custom content.

To visit group pages for Regions and Communities of Practice, you can click a link to the group page wherever you see one, or you may click on GROUP HOME PAGE LINKS in the left-hand, site-wide menu on every UCEA CONNECT page.

Improved Search Feature

Another improved and expanded UCEA CONNECT feature is the site-wide Search. At the top-left of the UCEA CONNECT home page, there is a box labeled "Search by name/keywords." You can now search the member directory, blogs, and more, by entering a member's first and/or last name, an institution name, or a keyword or phrase.

—Mark Richer

What Members are Saying About UCEA CONNECT:

"The Outreach and Engagement Community of Practice made great strides to learn and utilize many features of UCEA CONNECT. In the year ahead, the CoP will continue to expand its use to facilitate activities and share knowledge. We hope to use the system's many features to help us communicate about a series of real-time audio conferences we plan to organize. I also look forward to learning how we might make greater use of the group calendar to share info about events of common interest, the surveys module to poll members, and the podcast repository to expand our growing online archives."

—Burton Bargerstock, Chair of the Outreach and Engagement Community of Practice

"I am hoping for a high volume of activity on the Marketing & Publications blog page this year. We are about to unveil several new professional development opportunities and we'll be using the blog to offer members a place to discuss issues between each webinar and seminar we hold. With so many new members in the community, this will be a great way to create robust conversations. The key will be for the members to respond to blog posts in the comments section and really get the conversations going."

—Stacy Snow, Chair of the Marketing and Publications Community of Practice